

**FIRE, TORNADO and SHELTER-IN-PLACE (LOCKDOWN) DRILL REPORT FORM
FOR ACADEMIC YEAR 2021-2022**

A minimum of five (5) fire drills are required for each school year. Three of the five are to be held by December 1 of the school year; two are to be held during the remaining part of the school year, with reasonable spacing between each drill.-

- A minimum of two (2) tornado drills are required for each school year; at least one is to be conducted during March of the school year.
- A minimum of three (3) lockdown drills are required each school year; at least one is to be conducted by December 1 of the school year; at least one is to be conducted after January 1, with a reasonable spacing between each drill.
- At least one of the drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: St. Lawrence Catholic School CITY: Utica

ADMINISTRATOR'S SIGNATURE: Mrs. DiMercurio DATE 09/07/2021

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 10-05-21	2:30 pm	6:05	946	excellent
2. 11-8-21	2:10 pm	6:01	958	excellent
3. 11-18-21	2:00 pm	5:32	960	excellent
4. 4-21-22	2:50 pm	5:24	954	excellent
5.				

Shelter in Place	Time of Drill	Reason For Drill	Number of People	Comments
1. 10-20-21	1:30 pm	Intruder	940	Went Well
2.				
3.				

Tornado Drill				
1. 3-8-22	2:30	Tornado	960	Made adjustments for placement
2. 4-20-22	3:09	Tornado	962	Went Well

Keep a copy on file for Fire Inspector and Central School Office information.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor